



What is a mural? Section 152.005 of the Galesburg Code of Ordinances describes a Mural as, “A visual depiction and/or works of art including mosaic, painting or graphic art technique applied, painted, implanted or placed directly onto the exterior of any wall of a building or permanent wall structure; such depictions shall not contain words, logos, emblems, trademarks or other similar devices which identify or advertise any product, service or business. Provided, however, such depictions may include a signature or sponsor's identification area within the depiction so long as such area does not exceed ten percent of the total size of the depiction, or two and one-half percent of the surface area of the wall onto which it is attached or painted whichever is less. A building, for purposes of this section only, shall mean any structure built for the support, shelter, or enclosure of persons, animals, chattels or movable property of any kind. A permanent wall structure, for purposes of this section only, shall mean an upright man-made structure which has a foundation and also has an exterior vertical surface of masonry, concrete or wood.”

Identifying a location: When considering a location for a new mural, artists, community groups and individual property owners should consider:

- Relevant geography, history, and character of the area
- Appropriate mural size relative to proposed location and visual impact on surrounding buildings
- Whether proposed artwork poses any potential traffic or other public way safety concerns
- Surface conditions of the location and what site preparation/improvements may be needed
- All parties should have mutual understanding of the nature of the mural to be created and potential steps required to realize the artistic vision.
- Proof of the property owners’ approval. Any mural proposed to be affixed to a public building will require a review and approval of the City Council.
- Mural may be permitted on exterior building walls or permanent wall structures in all non-residential zoning districts and on legal non-residential uses in residential zoning districts.

Misc: Property owners are responsible for ensuring permitted murals are maintained in good condition and repaired in case of vandalism or accidental destruction. Muralists and building owners are encouraged to consider protective clear top coatings, cleanable surfaces, and/or other measures that will discourage vandalism or facilitate easier and cheaper repair of the mural if needed. Any associated materials used to affix or secure the mural to the wall must be removed at the time the mural is removed. Including, but not limited to mounting hardware, brackets, caulk or grout, adhesives or glues.

APPLICATION AND SITE PLAN DEADLINE	DEVELOPMENT REVIEW COMMITTEE MEETING	CITY COUNCIL MEETING *IF NECESSARY
12/20/2021	12/29/2021	
1/24/2022	2/2/2022	
2/28/2022	3/2/2022	
3/28/2022	4/6/2022	
5/2/2022	5/4/2022	
5/31/2022	6/1/2022	
6/27/2022	7/6/2022	
8/1/2022	8/3/2022	
8/29/2022	9/7/2022	9/19/22
9/26/2022	10/5/2022	10/17/22
10/24/2022	11/2/2022	11/21/22
11/28/2022	12/7/2022	12/19/22
12/19/2022	12/28/2022	1/17/23



Applicant Information

Name: _____ Organization Name: _____

Phone Number: _____ Email: _____

Property Owner Information

Name: _____

Owner Phone: _____ E-mail: _____

Address of Business: _____

Zoning District: _____

Supplemental Documents

Accompanying this application please provide the following supplemental documents on the project:

1. Written and signed document from property owner indicating they have reviewed and approved the proposed design and a maintenance plan for the installation on their exterior building wall or permanent wall structure.
2. Identify the type of paint to be used and, if it is to be applied to brick masonry walls that it is durable, easy to apply and have good adhesive characteristics. It should be porous if applied on exterior masonry, thereby permitting the wall to breathe and preventing the trapping of free moisture behind the paint film.
3. A color photo of the wall and a building elevation drawn to scale that identifies the wall on which the mural is proposed, location of existing and proposed murals, both the wall and mural dimensions and the location and direction for any lights to be installed.
4. Written description of the type of mural (painted, mosaic, etc) and details showing how the mural will be affixed to the wall surface.
5. A color copy of the proposed mural design.
6. A copy of the proposed maintenance plan.
7. If applicable, proof of demonstrated community engagement/input and letters of support.

The Process

1. Submit the application and supporting documents to the Community Development Department
2. The Development Review Committee (DRC) will review the application at their next regularly scheduled meeting.
3. If the proposed mural will be on a public building, the DRC will provide a recommendation that will be forwarded on to the City Council for their review and consideration
4. If approved, the applicant will be notified

Prohibitions

1. Murals may not extend beyond or project above the vertical or horizontal line of any wall onto which the mural is painted or affixed so as to not create a safety hazard to the public.
2. Murals in a public-right-of-way
3. Murals of any material characterized by an emphasis on "specified sexual activities" or "specified anatomical areas" or which are sexually oriented as defined by Chapter 114 of the Galesburg Code of Ordinances.
4. Murals shall not create a public safety issue, such as a distraction to drivers.